

## COMMUNITY EMERGENCY RESPONSE TEAM (CERT) TRAINER/ INSTRUCTOR

To APPLY: [CERT Instructor Application](#)

### BACKGROUND

CERT is a FEMA-sponsored program with a standardized classroom curriculum presented over 18 – 20 hours of training focused on teaching disaster preparedness skills. Trainings occur approximately seven (7) times annually using multiple schedule and timing formats which may include Friday evening thru Sunday afternoon, or specific dates scheduled over several weeks.

This is a posting to create a listing of credentialed and approved CERT BASIC TRAINING INSTRUCTORS who may be contacted to provide presentations on selected CERT Basic Training modules for programs throughout Delaware.

Positions exist for all nine (9) units within the training curriculum. Possible assignments may include any individual unit, several units up to all units based on the CERT Programs' training needs. The NCPO recommends that at least two instructors jointly conduct each session.

### PAYMENT

- Scheduled positions receive \$30.00/ hour for instruction time.
- Payment for instruction will be through the Delaware State Fire School (DSFS).
- Selected Instructors must complete Delaware State Fire School enrollment procedures and follow DSFS required processes.
- This is a Delaware CERT Program Training offered in partnership with the Delaware State Fire school. Instructors are not required to be certified Delaware State Fire School Instructors.

### ASSIGNMENT

- Approved instructors will be contacted in advance with available training opportunities.
- The CERT Basic Training is scheduled and provided by the local CERT Sponsor agency who will select instructors to conduct the course based on instructors working knowledge of the content and skills required for each session.
- Instructors may discuss with the coordinating CERT Program the ability to alter the scheduled time of a particular unit to meet the instructor's availability.
- When contacted with a training request, instructors may select any or all units requested.

## **POSITION DESCRIPTION**

### **PREFERENCE**

Preference will be given to experienced First Responders/ Emergency Services Management personnel but is not required.

### **CERTIFICATION**

CERT Basic Training Units 3 & 4, Emergency Medical Operations Part I and Part II, require instructors to be licensed or certified as either Paramedics; or Emergency Medical Technicians; or Nurses; or other emergency medical service providers.

### **ESSENTIAL DUTIES**

1. Plan and Coordinate CERT Basic Training Unit(s) presentation when contacted by CERT Program training coordinator(s).
2. Review and prepare presentation of scheduled CERT Basic Training Unit(s) using to the FEMA provided curriculum and slide deck.
3. Meet with CERT training team, if needed, to organize the training delivery.
4. Participate in the CERT Program's training meetings as necessary.
5. Presentation of CERT Basic Training curriculum units as scheduled and agreed upon with CERT Program.
  - a. Presentation of FEMA provided curriculum in its entirety using provided slides.
  - b. Engaging successful classroom management techniques.
  - c. Creating/ contributing to the learning environment.
  - d. Maximizing knowledge retention of participants.
  - e. Conveying information appropriate to the audience, varying the teaching methods to appeal to a variety of learning styles.
  - f. Assess progress.
6. Adhere to any Delaware State Fire School CERT Basic Training Instructor requirements.
7. Submission of requested hours and reports.
8. Participate in the post-training review and improvement as requested

### **JOB REQUIREMENTS**

1. Demonstrated experience and working knowledge of the content and skills for each of the selected CERT Training Unit(s). ***See CERT Basic Training – Subject Matter and Content and CERT Basic Training – Instructor Guide.***

2. Knowledgeable and familiar with the types of hazards that present the greatest risk to the community.
3. Understanding of CERT and the ICS.
  1. Current first responders/ experienced subject matter experts must at a minimum complete the 2-hour online [IS-317: Introduction to CERT](#).
  2. Non- first responder/ experienced subject matter experts must complete the entire 18-hour CERT Basic Training.
4. Demonstrated skill or experience as a classroom-based presenter using lecture, demonstration, and hands-on practice.
  - a. Ability to model appropriate behavior as an instructor.
  - b. Ability to add personal experience and information on the local community to the content and exercises within the curriculum structure and timeline.
  - c. Experience/ Ability in providing – Classroom Skills:
5. Approval from a Delaware CERT Sponsor or from DEMA - Delaware Statewide CERT
6. Familiarity with local structures that present the greatest hazard in the event of a disaster.
7. Knowledge of the community's emergency operation plan.

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